

Forward Plan

Forward Plan October 2019 to January 2020

Denise Park, Chief Executive.

**Democratic Services
Tel: 01254 585321**

FORWARD PLAN

The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.

This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.

Forward plan

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on 9th August 2018. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

What is a key decision?

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period October 2019 – January 2020

The Executive Board consists of the following Portfolios.

Leader
Adult Services and Prevention
Children Young People and Education
Environmental Services
Public Health and Wellbeing
Digital and Customer Services
Growth and Development
Finance and Governance

Councillor Mohammed Khan
Councillor Mustafa Desai
Councillor Maureen Bateson
Councillor Jim Smith
Councillor Damian Talbot
Councillor Qesir Mahmood
Councillor Phil Riley
Councillor Andy Kay

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

2019

10th October, 14th November, 12th December.

2020

9th January, 13th February, 12th March, 9th April.

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

Denise Park
Chief Executive

Leader

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Lancashire Enterprise Partnership - Change in					
Date of Entry	Lancashire Enterprise Partnership	None			
April 2019					
Date for Decision			Contact Officer		
11 Apr 2019			Martin Kelly		
Portfolios Affected					
Executive Member for Growth and Development Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Adult Services and Prevention

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government Reforms to Adult Social Care					
Date of Entry	The Executive Board is asked to note legislative changes which affect Adult Social Care, including implementation of the Care Act 2014 and to agree any changes to the department's structures and commissioning arrangements as required.	Consultation will take place with a range of stakeholders.	Sayyed Osman		
August 2018					
Date for Decision					
Not before 10th Oct			Contact Officer		
Portfolios Affected					
Executive Member for Adult Services and Prevention					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Presentation of the Homelessness and					
Date of Entry	To present and adopt the newly written Homelessness and Rough Sleeping Strategy 2019/2024.	Consultation with internal and external partners throughout the period of the review of the previous strategy.	Sayyed Osman		
January 2019					
Date for Decision			Contact Officer - Steve Richards		
14 Nov 2019			Contact Officer		
Portfolios Affected					
Executive Member for Digital and Customer Services					

Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Children, Young People and Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Education to comply					
Date of Entry August 2018	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Schools and Education and to agree resultant restructuring, reshaping and reforming of the department to adapt and comply.	Consultation will take place with a range of stakeholders	Jayne Ivory		
Date for Decision Not before 10th Oct			Contact Officer		
Portfolios Affected Executive Member for Children, Young People and Education					
Wards Affected All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons			No		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Policy and practice amendments in					
Date of Entry August 2018	The Executive Board will be asked to note a range of legislative and funding changes which may impact on SEND services particularly and may require changes within services	Consultation will take place with a wide range of stakeholders	Jayne Ivory		
Date for Decision Not before 10th Oct			Contact Officer		
Portfolios Affected Executive Member for Children, Young People and Education					

Wards Affected	to ensure the department is compliant.				
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Quarter 1 Fostering Report					
Date of Entry	The Executive Board is required to scrutinise quarterly reports in relation to the performance of the fostering services in accordance with regulations and national minimum standards for fostering services	Any comments and observations will be fed back in to the service to inform on going prevention of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	The reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Janette Clarke Alyson Hanson - contact officer Contact Officer		The annual report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous years' performance
August 2018					
Date for Decision					
10 Oct 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information which is likely to reveal the identity of an individual.				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Children's Social Care					
Date of Entry August 2018	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Children's Services and to agree resultant restructuring reshaping and reforming of the department to adapt and comply	Extensive consultation will take place with a range of stakeholders.	Head of services for Children's Services: Janette Clarke - Strategic Head of Social Care Imran Akuji - Head of Adolescent Services Joanne Stewart - Head of Early Help & Support Alyson Hanson Contact Officer		<ul style="list-style-type: none"> - Regional Adoption Agency and Adoption Reforms - Adoption Scorecards - Family Justice Review - Working Together to Safeguard Children - Ministry of Justice, Youth Justice Board, YOT Changes - Inspection Changes - Improvement Board Recommendations - Children and Families Act 2014 - Early Years Foundation Stag Framework 2014 - Pupil Premium - Counter Terrorism and Security Act - Health and Social Care Act 2012 - Child Care Regulation Reforms - Early Years funding/placements
Date for Decision Not before 10th Oct					
Portfolios Affected Executive Member for Children, Young People and Education					
Wards Affected All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adoption Annual Report					
Date of Entry August 2018	The Executive Board is required to scrutinise bi-annual reports in relation to the performance of the adoption services in accordance with regulations and national minimum standards for adoption services	Any comments and observations will be fed back in to the service to inform on going provision of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Alyson Hanson Contact Officer		The 6 monthly report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous performance.
Date for Decision					
Not before 10th Oct					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information which is likely to reveal the identity of an individual.				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adolescent Strategy					
Date of Entry	The Executive Board	Consultations are taking	Imran Akuji		The annual report will

August 2018	will be asked note the new Adolescent Strategy	place with various stakeholder including Children and Young People, Youth Sector (voluntary) organisations Children's Partnership Board, cross section of the Children's workforce including education and health. Adolescent Workshop has taken place to help develop the strategy with multi agency partners in March 2019.			be constructed in accordance with regulatory guidelines. It will give comparisons with previous years' performance. The Strategic Youth Alliance has been established which will form aspects of the strategy. SLT restructure currently being undertaken. Service Manager recruitment underway.
Date for Decision					
Not before 12th Dec			Contact Officer		
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected	All Wards				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Statutory Transfer of Sites for Conversion of					
Date of Entry	Approve the transfer of school land to Academy Trusts	Consultations will be undertaken in accordance with the Statutory Provisions, internal consultation will be via the Asset Management Group. Ward members will be	Carol Grimshaw		
August 2018					
Date for Decision			Contact Officer		
Not before 10th Oct					
Portfolios Affected					
Executive Member for Children, Young People and Education					

Wards Affected		informed via formal correspondence.			
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Environmental Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Contracts for the treatment, recycling					
Date of Entry	A number of contracts and agreements are concluding, with the Council recognising that they need to procure solutions for the future. Work on procuring suitable solutions for waste being landfilled, treated and recycled as necessary.	Disposal and recycling of municipal waste is a statutory function. Market testing and procurement has taken place with potential providers, with the recycling service and also residual waste treatment and processing being tendered during 2019, for a 2020 commencement.	Tony Watson		
August 2018					
Date for Decision			Contact Officer		
12 Sep 2019					
Portfolios Affected					
Executive Member for Environmental Services					
Wards Affected					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Environment Strategy					
Date of Entry	Approval is sought from the Executive Board to adopt an Environment Strategy for the Borough Council.	None	Martin Kelly		The Draft Environment Strategy draws together the Council's existing environmental objectives.
May 2019					
Date for Decision			Contact Officer		
12 Dec 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for			Gwen Kinloch		

<p>Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader Environmental Services</p>					
<p>Wards Affected</p>					
<p>All Wards</p>					
<p>Exempt Information?</p>					
<p>Will the report include information that will require part of it to be considered in part 2? If yes please give reasons</p>	<p>No</p>				

Public Health and Wellbeing

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Loan Sharks Charter					
Date of Entry May 2019	To raise awareness of Loan Sharks within the Borough and how we can prevent further deterioration around residents health & financial wellbeing	None	Laura Wharton		
Date for Decision 4 Jul 2019			Contact Officer		
Portfolios Affected Executive Member for Adult Services and Prevention, Executive Member for Finance and Governance Public Health and Wellbeing			Laura Wharton		
Wards Affected All Wards					
Exempt Information? Will the report include information that will require part of it to be considered in part 2? If yes please give reasons			No		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Sport England Update					
Date of Entry July 2019	Update on the Local Delivery Pilot - Together an Active Future	None	Claire Ramwell		
Date for Decision 8 Aug 2019			Contact Officer		
Portfolios Affected Executive Member for Public Health and Wellbeing Public Health and Wellbeing			Jodene Bibby, Claire Ramwell, Gary Rich		
Wards Affected					

All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Together an Active Future (Sport England)					
Date of Entry	The Executive Board will be asked to note updated information from Sport England on the Local Delivery Pilot programme with regard to the Council's role as accountable body.	Consultation with stakeholders, partnership leaders forum and Sport England	Claire Ramwell		
July 2019					
Date for Decision					
10 Oct 2019					
Portfolios Affected			Contact Officer		
LeaderPublic Health and Wellbeing			Jodene Bibby, Claire Ramwell, Justine Westwell		
Wards Affected					
All Wards	There may be decisions required regarding the budget delegation with regard to Blackburn with Darwen's funding allocation				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Digital and Customer Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Procurement of Digital Customer Portal					
Date of Entry	To seek approval to add the Digital Customer Portal scheme to the capital programme and award contract to successful supplier, after tender process. The Digital Customer Portal will enable further customer facing services and process to be digitised, reducing operational costs.	Internal stakeholder consultation throughout the project.	Paul Fleming, Director of Digital & Business	Preliminary paper to Exec Board (12th September). Prior Information Notice documentation held by the directorate. Business Case currently in development.	
Date for Decision			Contact Officer		
14 Nov 2019					
Portfolios Affected			Peter Hughes		
Executive Member for Digital and Customer Services					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Procurement documents containing commercially sensitive				

Growth and Development

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of Projects and Initiatives					
Date of Entry	To develop new projects and initiatives to aid the delivery of key Council priorities such as Housing Growth, tackling Empty Properties or bringing back stalled Employment Sites. Projects may involve Council involvement in JV vehicles. Projects to be developed and approval secured from Executive Members prior to implementation	None	Simon Jones Programme Director Growth & Development Contact Officer		Documents Considered Housing Growth priority Local Plan Prosperity Plan Empty Properties Strategy Employment & Retail Studies
August 2018					
Date for Decision					
12 Mar 2020					
Portfolios Affected					
Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected	All Wards				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of Partnerships with					
Date of Entry	Approve partnership arrangements for housing associations for delivery of housing	There is on-going consultation with the Homes and Communities Agency,	Simon Jones Programme Director Growth & Development Contact Officer		Documents Considered: HCA Affordable Housing Programme
August 2018					
Date for Decision					
12 Mar 2020					

Portfolios Affected					
Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of Land for Housing & Commercial					
Date of Entry	Approval of the terms and conditions and where appropriate costs of the sale of land to private developers for Development. Example of sites include Blackburn Markets Site, Griffin, Queens Park, Clarendon Road, Marsh House Lane, Holden Fold, Feniscliffe Bank (Land at Tower Road), Chapels Park and land at Fishmoor and Blackamoor.	Local Stakeholders Registered Providers One Public Estate Programme Private Sector Developers	Simon Jones Programme Director Growth & Development Contact Officer		Documents Considered: Council's Disposal Policy, Strategic Housing Market Assessment, Local Plan, G&D Project Pipeline, Contractor & Development Framework. A number of sites being considered for development will include affordable housing in addition to sites for commercial development.
August 2018					
Date for Decision					
12 Mar 2020					
Portfolios Affected					
Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					

Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Joint Lancashire Minerals & Waste Local					
Date of Entry	Statutory development plan document setting out the Council's planning policy for minerals and waste developments, produced jointly with Lancashire County Council and Blackpool Council.	Public consultation to take place in 2019.	Simon Jones Programme Director Growth & Development Contact Officer		The new Minerals and Waste Local Plan will combine the previous 2-part plan, dated 2009 and 2013 and will extend the plan period to 2032.
August 2018					
Date for Decision					
9 Jan 2020					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Residential Disabled Persons Parking Bay					
Date of Entry	The Executive Board is asked to consider a new policy for implementing on street residential Disabled Bays	The decision to formally adopt a new revised policy on ever increasing car ownership will aim to manage the demand of both disabled users and abled users with adequate parking	Stuart Scott Highway Network Manager Contact Officer		Documents Considered: The traffic signs and regulation general directions 2016. Neighbouring authority policies to ensure a consistent
November 2018					
Date for Decision					
14 Feb 2019					
Portfolios Affected					
Executive Member for Growth and Development Finance					

and Governance		provision on street.			practice as possible.
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
2019-2020 Growth Programme of Work					
Date of Entry	To agree the priorities for the Growth Programme including work to be undertaken on housing, town centre and employment sites.	None	Simon Jones Programme Director Growth & Development Contact Officer		Programme will identify sites for disposal and disposal routes together with capital costs in undertaking the work.
December 2018					
Date for Decision					
14 Mar 2019					
Portfolios Affected					
Executive Member for Growth and Development, Executive Member for Finance and Governance			Simon Jones		
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Future High Street Fund					

Date of Entry	Future High Street Fund - proposal to register an Expression of Interest for investment in Darwen Town Centre	Darwen Town Centre partnership, businesses, Town Council on initial submission	Clare Turner, Growth and Development department		Documents considered: Darwen Town Centre Strategy, Local Plan, Council Forum decision of 28th April 2011
February 2019					
Date for Decision					
14 Mar 2019					
Portfolios Affected					
Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
Darwen East; Darwen West					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Bank Hey Housing Development Site					
Date of Entry	Masterplan document setting out the housing strategy for the site, including infrastructure requirements, produced by the landowners and to be agreed by the Council.	Public consultation on the draft masterplan was carried out by the landowners in December 2017.	Simon Jones Programme Director Growth & Development		Documents Considered - Local Plan Part 2, which allocates the site as a housing development site, with a number of key considerations to inform the masterplan. The masterplan, once agreed, will be used as a guide in the
July 2019					
Date for Decision					
14 Nov 2019					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
Blackburn South and Lower Darwen; Ewood					

					determination of planning applications at the site. Contact Officer: Laura Ainscow-Gorst
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Finance and Governance

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Accommodation Strategy Review to					
Date of Entry	Commencement of the Council's Accommodation Strategy to consider staff accommodation building rationalisation and consideration for the refurbishment of Blackburn and Darwen Town Halls	Directors and consultation will take place as appropriate to consider views of stakeholders.	Lee Kinder, Corporate Property Manager Tel: 01254 585623 Email: lee.kinder@blackburn.gov.uk or in writing to: Room 419 Old Town Hall, Blackburn, BB1 7DY		Documents considered: Digital Strategy and Agile Working Toolkit
August 2018					
Date for Decision					
9 Aug 2018					
Portfolios Affected					
Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Leader					
Wards Affected					

All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Realisation of Capital Receipts from sale of					
Date of Entry	To keep the board informed of all matters relating to the sale of land and property which may involve key decisions.	Directors: Regeneration, Financial Services, Legal Services, Capita	Louise Mattinson Tel: 01254 585600		Documents considered: A list of background papers for these decisions are to be held with the Financial Support Team within the Resources Directorate and Capita. Comments: Permanent Issue
August 2018					
Date for Decision					
Not before 1st Jan 2019			Contact Officer		
Portfolios Affected					
Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Leader					
Wards Affected					
All Wards					

Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
BSF Investment Options					
Date of Entry	Consider options for the sale of the Council's investment in companies set up as part of the Building Schools for the Future Project.	Schools involved in the BSF Programme will be advised on the impact on them, if any, of the options available to the Council.	Chris Bradley Service Lead Contracts and Procurement Contact Officer		Background Papers: Proposals from other shareholders and advice from external advisors.
November 2018					
Date for Decision					
10 Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Finance and Governance Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal Policy Review					
Date of Entry	To consider changes and updates to the Council property and	Discussions within relevant property and growth teams	Lee Kinder 01254 585623		Background Information - existing Disposal Policy that
February 2019					
Date for Decision					

11 Apr 2019	land disposal policy		Contact Officer		was approved at Executive Board on October 2015.
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, LeaderGrowth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Pennine Lancashire Health and Care					
Date of Entry	To consider and endorse the Pennine Lancashire Health and Care Transformation Plan (Pennine Lancashire Local Delivery Plan 2016/17-2020/21).	The Pennine Lancashire Health and Care Transformation Programme Team have been undertaking extensive engagement with key stakeholders, including members of the public to help shape the development of the Local Delivery Plan. A detailed business case that will outline and propose changes to health and care services in Pennine Lancashire is currently being developed. This will be subject to full public and stakeholder communication and engagement early in 2017. Service users, including patient groups and representatives have and will continue to be engaged as part of this process.	Sayyed Osman / Harry Catherall		Documents Considered: Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17 - 2020/21 was submitted to NHS England on 21st October and the Pennine Lancashire Health and Care Transformation Plan (Pennine Lancashire Local Delivery Plan 2016/17 - 2020/21)
August 2018					
Date for Decision					
13 Sep 2018					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Lancashire and South Cumbria Health and					
Date of Entry	Consider and endorse the Lancashire and South Cumbria Sustainability and Transformation Plan 2016/2017 - 2020/21.	Consultation and engagement on the Sustainability and Transformation Plan is being conducted by the Lancashire and South Cumbria Change Programme Team. Any requirements to services will be subject to full public consultation in line with nationally prescribed requirements.	Sam Nichol Programme Director Lancashire and South Cumbria Health and Transformation Programme Tel: 01253 951630 Contact Officer		Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17 - 2020/21 was submitted to NHS England on 21st October/
August 2018					
Date for Decision					
13 Sep 2018					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Budget and Service Reviews					
Date of Entry	<p>To approve implications arising from service reviews in line with budgetary approvals given at Finance Council and to receive updates on the current medium term financial outlook and approve recommendations to address any issues arising in year.</p> <p>Significant changes which would affect the approved budget and policy framework would then be recommended to Council for formal approval.</p>	<p>Consultation will take place as appropriate to consider views of stakeholders.</p>	<p>Denise Park Tel: 585655 Louise Mattinson Tel: 585482 Contact Officer</p> <p>Denise Park</p>		
August 2018					
Date for Decision					
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Revenue Budget Monitoring					
Date of Entry	To consider and approve the latest corporate revenue budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel: 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
August 2018					
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Capital Budget Monitoring					
Date of Entry	To consider and approve the latest corporate Capital budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel; 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
August 2018					
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Welfare Reform					
Date of Entry	To update the Executive Board on progress made in implementing the government's changes, specifically the introduction of Universal Credit and the review of Local Welfare provision, including Emergency Support and Local Community Care Grants.	The monitoring of Welfare Reform will continue to require a cross Departmental approach. Further liaison and consultation with the voluntary sector, RSL's and other stakeholders will be required over 2015/16.	Louise Mattinson Director of Finance Tel: 585600		Roll out of Universal Credit commenced in the Borough in February 2018.
August 2018					
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Social Integration Programme					
Date of Entry	The Executive Board will be asked to note progress on the implementation phase of the Social Integration Programme	Consultation and co-design of the Programme have taken place with a wide range of key stakeholders including Elected Members, the voluntary community and faith sector and MYPs	Sayyed Osman & Heather Taylor		The Social Integration Local Programme is funded by MHCLG based on a strategy approved by MHCLG in December 2018. Provisional funding via MHCLG is for 3 years to March 2020.
January 2019					
Date for Decision			Contact Officer		
8 Aug 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader Public Health and Wellbeing					
Wards Affected					
All Wards					

Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of former Blackburn Market Site					
Date of Entry	To seek approval to disposal of land to the preferred bidder	To be agreed	To be agreed		
April 2019					
Date for Decision					
11 Apr 2019					
Portfolios Affected					
Executive Member for Growth and Development Finance and Governance					
Wards Affected			Contact Officer		
Blackburn Central			Alex Wildman		
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal Policy Review					
Date of Entry		None			
May 2019					
Date for Decision					
13 Jun 2019					
Portfolios Affected					
Executive Member for Finance and					
			Contact Officer		
			Lee Kinder		

GovernanceALL					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Lammack Primary School Extension					
Date of Entry	The Executive Board is requested to give approval for the capital project.	None	Carol Grimshaw, Service Lead – Access to Learning (Children’s Services) or Helen Holland, Planning Strategy & Development Manager, Growth Team Contact Officer		The primary school extension is necessary due to housing growth in the area; to be funded by developer contributions.
September 2019					
Date for Decision					
12 Dec 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Growth and Development					
Wards Affected					
Billinge and Beardwood					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Gib Lane New Primary School					
Date of Entry September 2019	The Executive Board is requested to give approval for the capital project.	Public consultation took place in 2014 during the master planning process.	Carol Grimshaw, Service Lead – Access to Learning (Children’s Services) or Helen Holland, Planning Strategy & Development Manager, Growth Team Contact Officer		The new primary school is necessary due to housing growth in the area; to be funded by developer contributions. Project to be progressed in accordance with the adopted Masterplan (Sept 2015). Adopted Gib Lane Masterplan: https://www.blackburn.gov.uk/sites/default/files/media/pdfs/Gib-Lane-Masterplan.pdf
Date for Decision 12 Mar 2020					
Portfolios Affected Executive Member for Children, Young People and Education, Executive Member for Growth and Development					
Wards Affected Livesey with Pleasington					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons					
	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Darwen Primary School Extension					
Date of Entry September 2019	The Executive Board is requested to give approval for the capital project; an existing primary school is to be extended (site to be determined).	None	Carol Grimshaw, Service Lead – Access to Learning (Children’s Services) or Helen Holland, Planning Strategy & Development Manager, Growth Team Contact Officer		The primary school extension is necessary due to housing growth in the area; to be funded by developer contributions.
Date for Decision 11 Jun 2020					
Portfolios Affected Executive Member for Children, Young People and Education, Executive Member for Growth and Development					
Wards Affected Darwen West; West Pennine					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons					
No					